



Community Action Opportunities
HELPING PEOPLE. CHANGING LIVES.

North Carolina Family Support Credential Training Application
“Empowerment Skills for Family Workers Course”

Application

Location requested _____

Name: _____ Last 4 digits of S.S. #: _____
Last First

Mailing Address: _____
Street or PO Box City State Zip

County _____ Day Phone #: _____ Evening #: _____
Of Residence

Email address: (WRITE CLEARLY) _____

Agency or Community Affiliation: _____

Job Title (If applicable) _____

Please briefly describe your goal for enrolling in the training and credentialing program:

What supports, personal assets and strengths do you have to help you be successful in this 8 to 9 month training and credentialing process? (For example, see this as a priority, agency support, stable child care...)

I am aware that the training and credentialing program includes:

- attending 90 hours of classroom training (14 days, approx. 2 days each month);
- developing and submitting a portfolio of written work demonstrating knowledge and skills gained during the course, and working with a coach to complete portfolio assignments
- successfully completing a final exam.

Signature of Applicant

Date

Sponsor/Employer's endorsement, if applicable:

I endorse the above individual's participation in this training program. I agree to release him or her from work to attend class sessions, and will encourage him or her to complete all course work and successfully meet all the requirements for the Family Support Credential.

Signature

Title

Date

Send completed application to: *Community Action Opportunities, Attention: Family Support, 25 Gaston Street, Asheville, NC 28801 Phone: 828-252-2495, FAX 828-253-6319*). admin@communityactionopportunities.org

Unless you are being sponsored by a grant, the course fee of \$1450. This includes the credentialing fee and is due to CAO at the address above by the 1st class session unless other financial arrangements have been made.

Note: If you are requesting financial support, please complete page 3 of this application.

Request for Partial Financial Support

Financial assistance to cover part of the training and credential cost is available to a limited number of workers. These funds are reserved for highly motivated staff working in agencies with modest budgets. For example, employees of small community agencies would be given priority. Please file this request when you send in your application. You should receive a response at least 7 days prior to the first class. Requests for assistance will be considered in relation to the number of requests and amount of funds available. CAO will be looking for opportunities to help underwrite the cost to make the course available to a greater number of individuals.

I, _____, understand that I will be given consideration on a “needs” basis indicated below.

Please complete the following information:

My position is _____ full time _____ part time

My reason for requesting support is

I am requesting the following amount _____

Additionally I am working to leverage support from the following sources:

_____ Agency Professional Development Funds
(Amount)

_____ Access grant funding from _____
(Amount)

The following are suggestions that are available in many communities: United Way Discretionary Funds, Wal-mart Community Funds, Junior Charity Leagues, Belk Stores Community Fund, Kiwanis or Rotary Clubs, Pilot Clubs (esp. for females). Many local foundations have small funds for one time requests. One source of information may be your local librarian or local help line.

It is suggested that the applicant use the course announcement accompanied by a cover letter stating the value of the training and the benefit to the community to approach groups for partial or full support.

Family Leader Scholarship

In addition to the provisions for partial support for registration fees listed above, two family leaders who enroll may request a full scholarship based on an additional interview with the Instructor. This scholarship will cover all but a minimum amount of the costs. Please see the person who will be instructing the course in your community for guidance.